



May 26, 2014

DIVISION MEMORANDUM
No. 234, s. 2014

COMPOSITION OF THE DIVISION TRAINING AND DEVELOPMENT TEAM

To: **Assistant Superintendents**
Education Supervisors/Coordinators
District Supervisors/OICs
Elementary and Secondary School Heads
Non-Teaching Personnel

1. Pursuant to DepED Order No. 32, s. 2011, entitled, "Policies and Guidelines on Training and Development (T & D) Programs and Activities," this Office announces the **Composition of the Division Training and Development (T & D) Team**, viz:

Chair : Dr. Mary Ann P. Flores
Members : Mrs. Nenita G. Jaralve
Dr. Pamela A. Rodemio
Mrs. Juvimar E. Montolo

2. This Team is tasked to:

- a. assess the competence/needs of DO target personnel;
- b. conduct relevant and adequate T & D programs and activities to respond to the competencies of the Division Office target personnel, including those of school staff that cannot be addressed at the school level; and
- b. provide technical assistance and monitor/evaluate District and School T & D activities.

3. Immediate and wide dissemination of this Memorandum is directed.

ARDEN D. MONISIT, Ed.D.
Schools Division Superintendent

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